**Review Brief: Pacific Disability Forum’s Pacific DPO Fund Review**

**Period of review: June to August 2020**

This Brief answers the following questions:

1. What is the Pacific DPO Fund?
2. Why is the Pacific DPO Fund being reviewed?
3. Who is leading the review?
4. How and when will the review happen?
5. Who can participate in the review?
6. What information will this Stage 1 survey collect?
7. How long will this survey take to fill out?
8. What accessibility and reasonable accommodations have and can be provided?
9. Why is the review being done remotely rather than using cultural and traditional ways of communicating?
10. How will your information be used?
11. ***What is the Pacific DPO Fund?***

The Pacific DPO Fund is a funding stream with the goal of “improving the lives of persons with disability by supporting the organisational development and project work of Pacific Disabled Persons Organisations (DPOs”). The fund has three streams:

1. Funding for DPO project work (one to two year grant options)
2. Funding for DPO organisational development (one to two year grant options)
3. Small grants (grants for 1 year or less only)

PDF has managed and administered the Pacific DPO Fund since 2009 through the generous funding assistance of the Governments of Australia and New Zealand as well as Australia-Pacific Islands Disability Support (APIDS). For more information please see the [Pacific DPO Fund Guidelines](http://www.pacificdisability.org/Members/Funding.aspx).

1. ***Why is the Pacific DPO Fund being reviewed?***

The Fund is committed to regular reviews to ensure it continues to meet its goals. The first review was finalised in 2014 and the report presented to the PDF General Forum in February 2015. Following this review and endorsement by the PDF General Forum, modifications were made to the fund based on feedback received, for example, the grant options and funding limits were increased to allow DPOs to work towards for more sustainable changes.

In 2020, ten years into the fund, the DPO Fund Committee with the endorsement of the PDF Board commissioned a second review of the DPO Fund to assess its relevance, effectiveness, efficiency and impact. The DPO Fund Committee would like to hear from a variety of stakeholders about how the fund works from their perspective, what has been achieved, what the fund should support, what information might help stakeholders understand the fund better, how to improve the Fund and, also, to identify options for reach out for more funding.

1. ***Who is leading the review?***

Christina Parasyn, Independent Consultant, will undertake the review in consultation with the community of stakeholders ***who have been in the past, are now, or could in future*** be involved in the Pacific DPO Fund in some way. Her contact details are cparasyn@gmail.com.

1. ***How and when will the review happen?***

The review has four (4) stages:

* *Stage 1:* Develop and agree the review focus, scope and method. This will be called the “Review Framework”. (May/June 2020)
* *Stage 2:* Collect information (June/July 2020)
* *Stage 3:* Analyse the information collected; and agree the conclusions and recommendations (July/August 2020)
* *Stage 4:* Report back to the DPO Fund Committee, PDF Board, and the DPO Fund Community (August/September 2020)
1. ***Who can participate in the review?***

We welcome the ***participation of the community of stakeholders who have been, are now, or could in future*** be involved in the Pacific DPO Fund. This could include anyone interested in or involved in Fund planning, decision making, managing, benefiting (eg. receiving a grant) and supporting (eg. contributing funds, technical resources).

The review aims to take a ***participatory, strengths based, inclusive and partnership approach*** from the start. Central to the review is the principle of “nothing about us without us”, making sure people with disabilities from diverse groups are at the centre of the review process.

1. ***What information will this Stage 1 survey collect?***

We are now in Stage 1 of the Review and invite you to help us set the focus and scope of the Pacific DPO Fund Review. We want to make sure it explores and reports back on the information you would like to learn.

The survey has four (4) sections:

1. Information about you and the group you represent
2. Your views on the review focus and scope (3 open ended questions)
3. Your ongoing participation preferences and contact information
4. Your experience using this survey method
5. ***How long will this survey take to fill out?***

We expect the survey to take 10 minutes to complete with the majority of time being spent on the three open-ended questions in Section 2.

1. ***What accessibility and reasonable accommodations have and can be provided?***

Accessibility is important to us because it enables participation. We have made this survey tool available in many formats. For example, the survey tool used (survey monkey) is regarded as one of the most accessible survey tools for screen reader software. There is also a word version available and Christina is able to contact you directly if you prefer to talanoa (talk) with her to give your input.

We can also work with you to arrange sign interpreters and language interpreters if this would support your participation. Please do let us know your accessibility requirements so that we can identify any reasonable accommodations with you.

Please email Christina at cparasyn@gmail.com to discuss the best and most accessible way for you to contribute to the review.

1. ***Why is the review being done remotely rather than using cultural and traditional ways of communicating?***

We value cultural and traditional ways of communicating and had planned for the review to allow us to meet face to face to share stories, experiences and views. Unfortunately, the COVID-19 global pandemic is forcing us to work in more remote ways, which means the review needs to be done remotely for the safety and health of all of us.

The review is likely to include surveys, phone calls, chat and web platforms. We will look for ways to have direct dialogue with you if this is your preference and also welcome your ideas about the best ways to support your participation. Please let us know this in the survey.

1. ***How will your information be used?***

The information you provide in the survey will help us set the focus and the scope of the review so that the review gathers the information of interest to the PDF DPO Fund community. Due to COVID-19 the review timeframe and budget is limited and we hope to target the review to learning what is most important to you.

The demographic information about you will help us identify the diversity of people who have contributed at each stage of the review. We will review this information from an equity perspective to make sure a diversity of stakeholders, particularly within the disability movement have helped shape the review. Where needed, we will reach out to diverse groups to identify alternative options to enable participation.

Your contact information is being requested if you would like to continue to participate. This information will be used by PDF and Christina for the purpose of this review. Your personal details will not be shared further unless you consent to your name being shared in the final report under “people consulted in the review”.

Information you share under “experience of this survey” will help us determine if and how the survey method could be used throughout the review.

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