



CONCEPT NOTE

Design and Delivery of a Non-State Actors (NSAs) Regional Capacity Building Program - 2020

BACKGROUND

In partnership with the European Union under EDF11, the Pacific Islands Forum Secretariat (PIFS) has continued its commitment to building stronger partnerships and relationships with regional and national Non-State-Actors (NSAs). Managed by the PIFS Non-State-Actor Support Unit, two programmes are currently being implemented ; Technical Cooperation and Capacity Building Facility FED/2018/396-488 (TECCBUF) and “Tackling root causes of gender inequality and violence against women and girls in the Pacific” (Pacific RIP – Priority 3.2) CRIS number FED/2017/39204 (referred to hereafter as PPEVAWG).

2. In strong alignment with the focused targets and objectives of KRA1.07 : Regional Engagement and Advocacy, both initiatives (TECCBUF and PPEVAWG) will continue to support NSAs (including womens groups) to strengthen their effective engagement, advocacy, implementation and monitoring in relevant fora and engagement spaces to better inform the Forum regional policy agenda as well to strengthen their advocacy / influence, and monitoring of the implementation of Forum Leaders and Ministerial decisions.

3. Under both TECCBUF and PPEVAWG, the NSA Support Unit works through the Forum regional engagement and advocacy KRA 1.07 in support of NSAs in three main areas ; (i) Engagement - to facilitate the constructive engagement of NSAs including women’s groups within regional policy construct, (ii) strengthening partnerships with regional NSAs - to test and challenge policy advice and thirdly (iii) capacity building - to strengthen the voices of the CSOs, including women’s groups to effectively participate in regional policy engagement, implementation and monitoring of Leaders priorities, including ending violence against women and girls.

REGIONAL CAPACITY BUILDING PROGRAMME

4. Key deliverable of the PIFS NSA support is capacity building of regional NSAs, including women’s organisations. The broader goal of NSA capacity building support is to build a strong cadre of NSAs whom will progress a robus platform of communication and

awareness amongst civil society and private sector on regional priorities and decisions of the Forum Leaders. Regional Capacity Building workshop outlined in this Concept Note, will be supported by the two separate funding streams of the TECCBUF KRA4 and PPEVAWG Outcome 3, The Capacity Building Programme will align its thematic training targets around the leaders agenda and participatory skills to support development, implementation and monitoring of regional policy. The joint programming of the first workshop will allow a back-back facilitation of the inception of the TECCBUF and the first PPVEAWG Regional capacity building workshop.

5. The merits of joint programming to deliver the Inception Regional Capacity workshop (under TECCBUF) and the first Regional Workshop on EVAWG Policy Monitoring Toolkit includes the aspiration to build on the existing cohort of NSAs in the region, whilst maximising the opportunity to advocate for and mainstream Gender and EVAWG issues into the various sectoral policy areas progressed by participating NSAs.

PARTICIPATION

6. Gender and women's groups will have the opportunity to participate in training sessions addressing specific technical skills and competencies in policy engagement (advocacy, analysis, research etc). They will also be able to promote their CSO coalitions and advocate alongside their peers, gender equality and EVAWG issues during project formulation sessions. The aim is to empower these women's groups to actively participate in policy forums in their respective countries and increasingly so at the regional level.

7. A joint call will be made by PIFS to the broader NSA regional network to solicit expressions of interest from all PACP country networks. The call will provide detailed information pertaining to the two individual programmes of TECCBUF and PPEVAWG. Wherever relevant, the call will articulate specific target countries in approved programme documents, particularly pertaining to the PPEVAWG programme. The call will be open to NSAs from PACP countries. Call for applications will be made by 1st week of December.

PURPOSE

8. Recognizing that the NSAs throughout the Pacific region are representative of diverse constituencies with a key role to play in regional policy making processes and implementation, the Joint Capacity Building Programme will strengthen the capacities, skills and knowledge of an NSA cohort, to enable them to continue to participate and engage effectively with regional policy stakeholders including governments, and development partners. The Capacity Building Programme jointly target technical skills and competencies in policy engagement (advocacy, analysis etc) and participation in respective fora where the Regional Policy Agenda is being consulted, implemented and monitored.

9. The TECBBUF-supported NSA Regional Capacity Building programme will retain the main elements of capacity building initiatives implemented under EDF10 : NSA Programme (hereafter referred to as NSA – Phase1) however integrating a stronger link to the work around the Blue Pacific 2050 Strategy and the Prioritised Leaders Agenda. The CB Programme will also consider recommendations of EDF10 Evaluation and that of CB Alumni to review participant composition, program phase and content, and learning methodologies to achieve revised targets under the approved workplan.. An International Consultant will be procured to lead development of final Training Modules and lead the facilitation of the workshops and in-country training. ***Refer Attached – Annex 1 : TOR of the TECCBUF NSA Regional Capacity Building Workshops/Programme***

10. The Regional Workshop on EVAWG Policy Monitoring will focus on the use of the EVAWG Policy Monitoring Toolkit (Toolkit) developed by and consulted by Pacific CSOs and governments. Capacity building sessions will familiarize participants on best practice, templates and tools provided by the Toolkit by NSAs. An international specialist consultant will be procured to design the Capacity Building Programme of this component including specialised introductory sessions on gender responsive budget monitoring for EVAWG and support the overall facilitation of the PPEVAWG training components for two regional workshops planned under the programme. ***Refer Attached – Annex 1 : TOR of the Regional Capacity Building EVAWG Policy Monitoring/ Gender Responsive Budgeting.***

ANNEX 1

TECCBUF NSA REGIONAL CAPACITY BUILDING PROGRAMME Terms of Reference

OVERVIEW

1. In partnership with the European Union under EDF11, the Pacific Islands Forum Secretariat has continued its commitment to building stronger partnerships and relationships with regional and national Non-State-Actors (NSAs). Managed by the PIFS Non-State-Actor Support Unit, the Forum Secretariat currently implements two programmes including; Technical Cooperation and Capacity Building Facility (TECCBUF) FED/2018/396-488 and “Tackling root causes of gender inequality and violence against women and girls in the Pacific” (Pacific RIP – Priority 3.2) CRIS number: FED/2017/39204.

2. Under both EDF11 initiatives, the NSA Support Unit, coordinates the work of the Forum Secretariat with NSAs in three main areas including; Engagement - to facilitate the constructive engagement of NSAs including women’s groups within regional policy, building partnerships with NSAs - to test and challenge policy advice and thirdly, capacity building - to strengthen the voices of the CSO's/NSA's, including women’s groups, where regional policy dialogue is concerned, for effective CSO participation in policy engagement, implementation and monitoring.

PURPOSE

3. The Capacity Building for Non-State-actors under EDF11 funded TECCBUF will sustain the main elements of the successful Capacity Building Programme implemented under EDF10 : NSA Programme. Following strong recommendations of the NSA – Phase 1, recommendations on participant composition, program phases and program content, and learning methodologies were made and are reflected in the proposed CB Programme under TECCBUF.

4. The CB Programme will continue to recognize that NSAs throughout the Pacific region are representative of diverse constituencies and have a key role to play in regional policy making processes and implementation. The Programme will therefore strengthen the capacities and the skills and knowledge of NSA leaders in the Pacific, so that they are able to continue to participate and effectively engage with regional policy stakeholders including governments, and development partners. The Programme will have a strong focus on policy making and engagement and is designed to develop technical skills and competencies in policy engagement (advocacy, analysis etc) and participation in respective fora where regional policy is being developed, implemented and monitored.

AIMS AND OUTCOMES

5. The initial concepts around the topics and format of the Capacity Building Program have been informed by the outcomes of the CB programme under EDF10 funded PIFS NSA (hereafter referred to as CB-NSA Phase1). Particularly important at this stage are the outcomes of an evaluation of the CB-NSA Phase1 where several strong recommendations were made for the CBP supported by the TECCBUF – NSA Phase 2.

6. A Capacity Building Coordinator will be recruited to support the PIFS NSA Team with the design and delivery of the Capacity Building Program. The Coordinator will also modify/revise existing Training Modules to align with revised regional and thematic priorities and topics as for the programme going forward.

7. The **aims** of the Capacity Building Program will be to:

- Address NSAs capacity needs in a range of relevant technical areas required for effective policy engagement;
- Increase participation and contribution of NSAs in effective regional policy dialogues and debate;
- Develop NSA requisite competencies to carry out relevant public policy related engagements; and,
- Upskill NSAs to engage effectively in public policy making process and or initiate policy development and implementation initiatives with national and regional relevance.

8. The **expected outcomes** of the Capacity Building Programme are:

- Increase in skills and capacities relating to policy engagement (advocacy, analysis, monitoring etc);
- Regular/increased participation and contribution of NSAs in public policy debates, development and advice;
- NSAs heightened confidence in regional policy engagements; and,
- Ability of NSAs to influence regional policy priorities pertinent to their constituents.

TARGET GROUPS

9. The target group for the Capacity Building Program will build on the existing cadre of NSA leaders and representatives actively engaged in the PIFS NSA and regional policy space at the same time supporting emerging leaders of regional Non-State-Actors in the region. Aligning with TECCBUF objectives, the programme will also support where possible strong representatives and leaders' women's groups whom have been proactive in regional policy and interested in strengthening mainstreaming gender and ending violence against women and girls.

10. Target groups will include: leaders from regional civil society, National Umbrella Organisations, Regional or Thematic Alliances/Networks from Pacific Island Forum Countries (Cook Islands, Federated States of Micronesia, Fiji, Kiribati, Nauru, Niue, Palau, Papua New Guinea, Republic of Marshall Islands, Samoa, Solomon Islands, Tonga, Tuvalu and Vanuatu) and Timor-Leste.

MODE OF DELIVERY

11. The inception week of the program (17th -21st February) will comprise a combination of activities including: an introduction to policy; an introductory module on advocacy; a range of case studies or mini seminars from experienced NSAs and policy makers; planning sessions for participants to map out their project/s for the year ahead; and, networking/peer support activities. The Capacity Building Coordinator will deliver the introductory module on advocacy. Other initial modules and material will be delivered by PIFS staff and NSA stakeholders. This five day inception workshop will be held in Fiji.

12. Capacity Building Coordinator will lead the design of final Training Modules. He/She will liaise with the NSA Team Leader and PIFS Engagement Advisor – CSO, to identify potential facilitators from 2016/2017 CB-NSA Phase1 Alumni. The programme will continue to use existing training modules with slight modifications. These revisions will align to the evaluation conducted and also to the recommendations by the CB Alumni under EDF10. The capacity building program will be delivered over the course of 12 months, commencing with a five-day inception workshop in November 2019.

13. Deliverables under the Capacity Building Programme

- (i) Inception Workshop - Introductory material presented at the inception workshop will be further developed in a series of mid-term workshops
- (ii) Mid-term Workshop explores concepts in greater detail using practical and interactive examples
- (iii) Final Peer Learning and Exchange - culminating with a Peer Learning and Exchange Workshop in

ANNEX 2

CAPACITY BUILDING PROGRAMME 2020

PACIFIC PARTNERSHIP TO ENDING VIOLENCE AGAINST WOMEN AND GIRLS (PPEVAWG)-OUTCOME 3

OVERVIEW

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2. Under both EDF11 initiatives, the NSA Support Unit¹, coordinates the work of the Forum Secretariat with NSAs in three main areas including; Engagement - to facilitate the constructive engagement of NSAs including women’s groups within regional policy, building partnerships with NSAs - to test and challenge policy advice and thirdly, capacity building - to strengthen the voices of the CSO's/NSA's, including women’s groups, where regional policy dialogue is concerned, for effective CSO participation in policy engagement, implementation and monitoring.

PURPOSE

3. PIFS is implementing Outcome 3 of the PPEVAWG, **which has the primary objective :-** *National State Actors will be supported through various activities to strengthen their capacity to advocate, monitor and report on performance of national and regional institutions and authorities and their commitments on gender equality and prevention of violence against women and girls.* The Outcome area complements the primary prevention work around understanding and addressing the root causes of gender inequality and violence against women and girls. It is also designed to empower CSOs to participate in policy formulation, implementation and strengthen CSO and government partnerships to progress implementation of agreed regional and national commitments on ending violence against women and girls.

CAPACITY BUILDING PROGRAMME

4. A series of consultations of key stakeholders including CSOs, private sector, women office was held which influenced the strategies and overall design of the 2020 Capacity Building Programme. At the Gender/ EVAWG Forum held from 18-19 March 2019 at PIFS, NSAs provided critical feedback on their capacity needs: _

- PIANGO network NLUs and NSA network as a main target group for capacity building in monitoring skills (engage in monitoring of EVAWG commitments at national level)

¹ Team Leader, Grants Management Officer, Program Support Officer, Gender Specialist form the NSA-SU and contribute to the overall NSA Programme within PIFS. The PIFS CSO Engagement Advisor coordinates overall CSO engagement at PIFS.

- Gender budget analysis as a critical aspect of monitoring parliamentary, ministerial based policy commitments, and that the upskilling of NSAs in this area be targeted in 2020;
- Importance of fostering CSO and government partnership through joint capacity building programmes
- CSO led reporting / including data collection and surveys also prioritized as part of CB initiatives
- Support Coalition building and strengthen support networks for CSOs in GE/EVAW monitoring at national and regional level;

4.1 AIMS AND OUTCOMES

4.1.1 The Key Objectives include;

- (i) Address current low capacity of national and regional CSOs (and umbrella CSOs) to monitor regional policy commitments on gender/ EVAWG;
- (ii) Increase the participation and engagement of non-traditional² CSOs, in Gender/EVAWG mainstreaming and monitoring the implementation of EVAWG policies and commitments at national and regional level;
- (iii) Develop Coalition building and support networks for CSOs on GE/EVAWG monitoring and reporting, collaborative approaches to promote gender equality and prevention of violence against women and girls;
- (iv) Upskill NSAs, women's office in the use of the Monitoring Toolkit, engage in parliamentary & ministerial- based monitoring including gender budget analysis, CSO led reporting / including data collection and survey related to Gender and EVAWG; and
- (v) Foster government and CSO partnerships in EVAWG policy implementation in the region,
- (vi) Objectively review capacity building needs of NSAs and coalition partners to design other capacity building programmes and partnership approaches.

4.1.2 The Key Outcomes include;

- (i) Ability of NSAs to influence regional Gender/EVAW-related policy and report regularly on policy implementation;
- (ii) Regular/increased participation and contribution of NSAs in the mainstreaming of Gender and EVAWG policy and increased participation in EVAWG advocacy;
- (iii) NSAs heightened confidence in collaborative and partnership-led initiatives to support and advocate on EVAWG;
- (iv) Increase in skills and capacities in conducting gender analysis of key policies, monitoring and tracking budgets and reporting on EVAWG;
- (v) Stronger collaboration between governments and CSOs in EVAWG policy implementation; and
- (vi) Provide feedback to NSAs, governments and PIFS/EU delivery and outcomes of capacity building support under PPEVAWG.

² CSOs excluding Women's and Gender Based Groups and NSAs and Human Rights Groups actively working in the Gender and EVAW space

4.2 TARGET GROUP

4.2.1 The target group for the Capacity Building Program includes: representatives from regionally focused NSAs, civil society, private sector, National Umbrella Organisations, regional or thematic coalitions alliances/networks, grantees, government departments working primarily on policy issues relating to gender equality and violence against women and girls.

4.3 MODE OF DELIVERY

4.3.1 An International Specialist Consultant will be procured to design the Gender Responsive Budget Capacity and deliver the Workshop on Gender Responsive Budgeting. He/She will work closely with NSA Technical Lead - Gender Specialist in all aspects of the Capacity Building Programme.

4.3.2. The Gender Specialist will co-deliver workshops and training activities with the Local and International Consultants involved. Operational support will be provided by the NSA Team. PIFS advisers working on gender equality relating to SGBV and CSO Engagement will be invited to provide technical support.

KEY DELIVERABLES

5. The Key Deliverables of the Capacity Building Programme include;
- (i) Development Regional Gender Equality and Ending Violence Against Women and Girls Policy and Budget Monitoring Capacity Building Programme
 - (ii) Development of Manual – Modules and Training of Training on Gender EVAWG Policy Monitoring and Gender Responsive Budgeting for Ending Violence Against Women and Girls
 - (iii) Design and Delivery of 2 Regional Capacity Building Workshops Training of Trainers for (2020)