

# Pacific Partnership to End Violence Against Women and Girls

## CALL FOR PROPOSALS



Information & Grant Writing

| Webinar

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13 October 2025



# Things to Note Before We Begin



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Please keep your **microphones muted** throughout the presentation. You may turn on your mic and camera during interactive discussions if you wish.



Feel free to **post your questions in the chat box at any time**. We'll also have a **Q&A session** at the end for live questions.



We encourage everyone to **use the “raise hand” feature** if you'd like to speak.



The **recording and presentation slides will be shared** with all participants after the session.

# Content of this Presentation

1. Context of the Call: Pacific Partnership to End Violence Against Women and Girls (Pacific Partnership) – Phase II
2. Pacific Partnership Theory of Change
3. Pacific Partnership Results Framework
4. Objectives of this call
5. Call for Proposal Overview
6. Eligibility criteria
7. Guideline to submit proposals
8. Summary of documents to be submitted
9. Guideline to complete Annex B1, B2, B3 & B4
10. Selection criteria
11. Timeline for partner selection
12. Q&A

# Pacific Partnership to End Violence Against Women and Girls

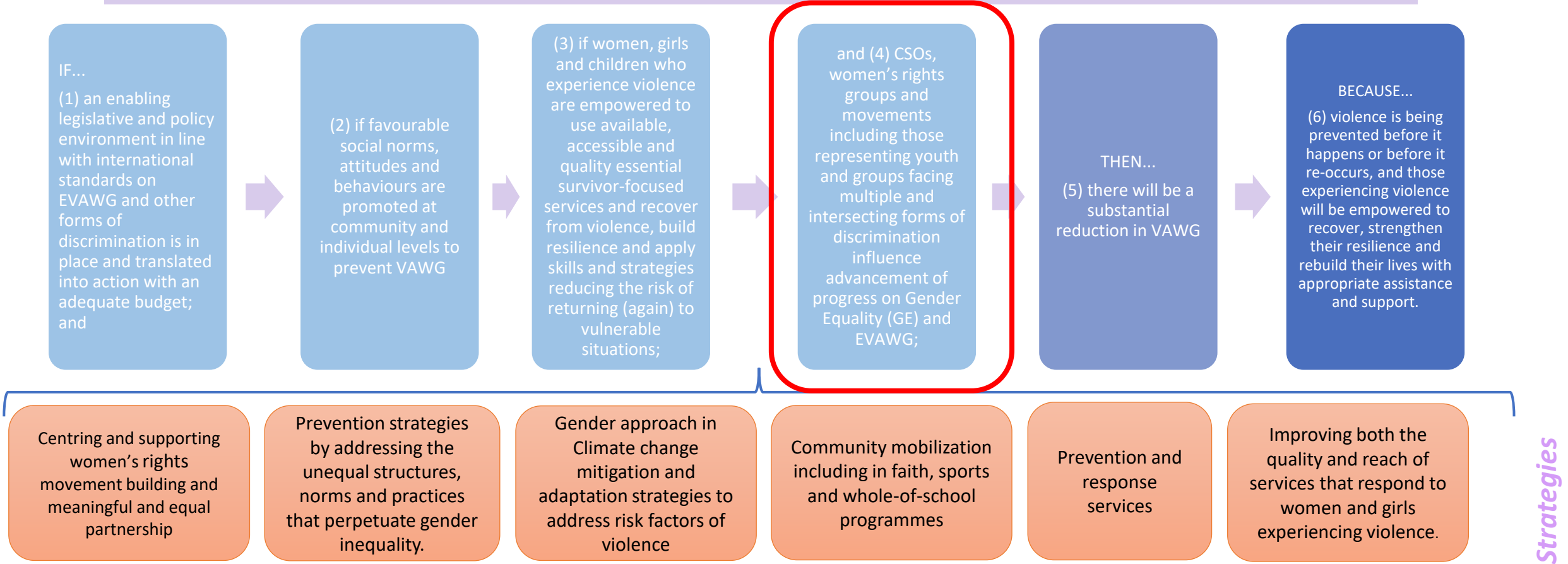
## Programme Overview

- **Responsible Implementing Agencies:** UN Women and the Pacific Community (SPC)
- **Donors:** Government of Australia, and the European Union
- **Strategic Partner:** Pacific Islands Forum
- **Duration:** 2024 – 2027
- **Geographical Coverage (UN Women\*):** Fiji, Kiribati, Samoa, Solomon Islands, Tonga and Vanuatu
- **Impact:** Women and girls in the Pacific will experience a reduction in violence against them, as violence is being prevented before it happens or re-occurs, and those experiencing violence are empowered to recover, strengthen their resilience, and rebuild their lives with appropriate assistance and support.

**Building on Phase I of the Pacific Partnership, in Phase II, UN Women and SPC will focus on strengthening the evidence base on what works to prevent VAWG through engaging faith, sports and education, as well as strengthening national systems for coordinated, multisector gender-based violence (GBV) response systems. Phase II will further invest in research on the links between EVAWG and climate change, and support initiatives that provide evidence to decision-makers in support of policy and legislative actions that respond to climate change and environmental protection as a strategy to address VAWG.**

# Pacific Partnership Phase II Theory of Change

**Issue: Violence against women and girls in the Pacific is a violation of human rights issue and among the highest globally. There is an urgent need to prevent and respond to violence against women and girls in the Pacific**



Strategies

# Pacific Partnership Results Framework



**OUTCOME 1:** Regional and national political leadership ensures ending violence against women and girls' legislation and policies are in line with international standards and translated into implementation and action.



**OUTCOME 2:** Favourable social norms, attitudes and behaviours are promoted at the individual, family, community, and societal levels to prevent violence against women and girls.



**OUTCOME 3:** Women, girls and children who experience violence (including before, during and after emergencies), have access to coordinated and high quality, essential services (health, police and justice, social services) to recover from violence and perpetrators are held to account.



**OUTCOME 4:** Women's rights groups, autonomous social movements, and relevant civil society organisations, including those representing youth and groups facing multiple and intersecting forms of discrimination/marginalisation, influence and advance progress on gender equality, women's empowerment and ending violence against women and girls.

# Objective of the Call for Proposals



**Australian Aid** **EUROPEAN UNION** **UN WOMEN**

**Pacific Partnership to End Violence Against Women and Girls (Pacific Partnership)**

## CALL FOR PROPOSALS

**DEADLINE** 3 November 2025 (05:00pm Fiji Time)

**GRANT LENGTH** 18 months

**FUNDING** Between USD 100,000 - 150,000

**WHO CAN APPLY** CSOs working on women and girls' rights and/or women-led

**WHERE** Countries implementing the **Pacific Partnership programme** with **UN Women** - **Fiji, Kiribati, Samoa, Solomon Islands, Tonga and Vanuatu**

**FOCUS** Empowering women's voices and networks to advocate on the links between climate change and violence against women and girls to inform policy decisions from local actions to global forums.

**WEBINAR** 13 October 2025 (02:00pm Fiji Time - details to be shared later)

**EMAIL** [fiji.tenders@unwomen.org](mailto:fiji.tenders@unwomen.org) (for more information on how to apply)

**Goal:** To strengthen feminist movements and partnerships that connect gender equality, EVAWG prevention, and climate justice, ensuring that Pacific women's rights organizations influence policies, financing, and decision-making on climate action.

## Alignment to Pacific Partnership Programme

- Output 4.1: Women's rights organizations, feminist movements and civil society networks have increased opportunities to share knowledge, network, foster thought partnership and strengthen coalition work, making use of technology.
- Activity 4.1.1: Support women's rights/feminist movement voice, agency and leadership in regional and global advocacy spaces, including preparatory exercises and advocacy space engagement.

# Call for Proposals Overview

**What:** Funding to support innovative projects strengthening local women's networks and advancing evidence-based advocacy to influence climate action at national, regional and global levels.

**Who:** Civil Society Organizations (CSOs)-**Women's organisations** operating in the Pacific Partnership implementing countries: Fiji, Kiribati, Samoa, Solomin Islands, Tonga and Vanuatu

**Grants:** USD 100,000 \$ - USD 150,000 \$

**Duration:** January 2026– June 2027

**How to Apply:** [Call for Proposals Fiji, Kiribati, Samoa, Solomon Islands, Tonga, and Vanuatu | UN](#)

[Women – Asia-Pacific](#)

# Eligibility: Criteria for Partner Selection

- Track record of at least 5 years in gender equality, women's empowerment, or EVAWG.
- Experience at the intersection of climate change, resilience, and social justice is an advantage.
- Nationally registered organization located in any of the Pacific Partnership implementing countries - Fiji, Kiribati, Samoa, Solomon Islands, Tonga, Vanuatu.
- Experience in establishing partnerships to influence policy and achieve collective goals.
- Availability of sufficient staff resources and technical expertise, including knowledge of feminist approaches, climate justice, advocacy, and/or GBV prevention.
- Established community presence and ability to meaningfully engage with the vulnerable and excluded groups of women and girls, including those with disabilities, young women, and people of diverse sexual orientation, gender identity, and sex characteristics.
- Record of organizational accountability, good governance, and sound financial and administrative management, with evidence of transparent systems for monitoring and reporting.
- Grant making is not allowed in this call

# Guideline to Submit Proposals



- **Language:** English
- **Currency:** local currency of each country
- **Submission deadline:** 3 November 2025, 5:00 PM (Fiji Time)
- **All proposals should be sent by email to:** [fiji.tenders@unwomen.org](mailto:fiji.tenders@unwomen.org) Ref: CFP No. EVAW\_FIJ 2025/01
- **Request for clarifications deadline:** 30 October 2025, 5:00 PM (Fiji Time)

# Summary of Documents to be Submitted

## Complete and return as part of the proposal:

1. **Annex B-1** Mandatory Requirements/Pre-Qualification Criteria and Contractual Aspects
  2. **Annex B-2** Template for Proposal Submission
  3. **Annex B-3** Format of Resume for Proposed Personnel
  4. **Annex B-4** Capacity Assessment Minimum Documents
- ✓ You may add additional documentation to their proposals as they deem appropriate.
  - ✓ The proposal shall be signed by a person or persons duly authorized to bind the proponent to the contract.

# Annex B1: Mandatory Requirements

Annex B-1  
Mandatory Requirements/Pre-Qualification Criteria and Contractual Aspects  
[To be completed by proponents and returned with their proposal]

Mandatory requirements/pre-qualification criteria	Proponent's response
1. Are the services being requested part of the key services that the proponent has been performing as an organization? This must be supported by a list of at least two customer references for which similar service has currently or has been provided by the proponent.	Reference #1: Reference #2:
2. Is the proponent duly registered, and does it have the legal basis/mandate as an organization? [Please attach a copy of the official registration here].	Yes/No
3. Has the proponent as an organization been in operation for at least five (5) years?	Yes/No
4. Does the proponent have a permanent office within the location area?	Yes/No
5. Can UN Women conduct a site visit at a customer location in the location or area with a similar scope of work as the one described in this CFP?	Yes/No
6. Fraud or other wrongdoing: i. Has the proponent, its employees, personnel, sub-contractor or sub-contractor's sub-contractor or sub-partner or sub-partner's partner been the subject of a finding of fraud or any other wrongdoing following an investigation conducted by UN Women, another United Nations entity or otherwise? OR ii. Is the proponent, its employees, personnel, sub-contractor or sub-contractor's sub-contractor or sub-partner or sub-partner's partner currently under investigation for fraud or any other wrongdoing by UN Women, another UN entity or otherwise?	Yes/No
7. Sexual exploitation and abuse: i. Has the proponent, its employees, personnel, sub-contractor or sub-contractor's sub-contractor or sub-partner or sub-partner's partner been the subject of any investigations and/or been charged for any misconduct related to sexual exploitation and abuse (SEA)? OR ii. Is the proponent, its employees, personnel, sub-contractor or sub-contractor's sub-contractor or sub-partner or sub-partner's partner currently under investigation for SEA by UN Women, another UN entity or otherwise?	Yes/No
8. Has the proponent or any of its employees or personnel been placed on any relevant sanctions list including as a minimum the Consolidated United Nations Security Council Sanctions List(s), United Nations Global Market Place Vendor ineligibility and any other donor sanction list that may be available for use, as applicable?	Yes/No
9. Has the proponent read and accepted the standards set out in section 3 of ST/SGB/2003/13 "Special measures for protection from sexual exploitation and sexual abuse"?	Yes/No
10. Does the proponent acknowledge that SEA is strictly prohibited, and that UN Women will apply a policy of "zero tolerance" in respect to SEA of anyone including the proponent's employees, agents, sub-partners and sub-contractors or any other persons engaged by the proponent to perform any services?	Yes/No
11. Has the proponent reviewed and taken note of UN Women Anti-Fraud Policy [Annex B-6]?	Yes/No

## Key mandatory Criteria:

- **Relevant experience:** Organisation must have provided similar services before (at least 2 client references).
- **Legal registration:** Must provide official registration documents.
- **Operational History:** At least 5 years of continuous operation.
- **Local Presence:** Permanent office in the target country/area. Fiji, Kiribati, Samoa, Solomon Islands, Tonga, Vanuatu.

## Integrity & Ethics:

- **Fraud and wrongdoing:** No record or ongoing investigation.
- **Sexual Exploitation & Abuse (SEA):** No record or ongoing investigation; organization must accept zero tolerance policy.
- **Sanctions Lists:** Not listed on UNSC, UNGM, or donor sanctions.
- Must acknowledge UN Women's **Anti-Fraud Policy and SEA protection standards** (ST/SGB/2003/13).

## Gender indicators:

- Is the highest executive the proponent organization a female?
- What is the female to male ratio in the proponent's board?

# Annex B2: Proposal Submission Guideline

Proponent's Eligibility Confirmation and Information	Proponent's Response
1 What year was the organization established?	
2 In what province/state/country has the organization been established?	
3 Has the organization ever been adjudged bankrupt, <u>or been liquidated</u> , or been insolvent, or applied for a moratorium or stay on any payment or repayment obligations, or applied to be declared insolvent? (If YES, explain in detail the reasons why, filing date, and <u>current status</u> .)	Yes/No
4 Has the organization ever been terminated for non-performance on a contract? If YES, <u>describe</u> in detail.	Yes/No
5 Has the organization or any of its employees and personnel ever been: <ol style="list-style-type: none"> <li>suspended or debarred by any government, a UN agency or other international organization;</li> <li>placed on any relevant sanctions list including the <a href="https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list">https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list</a>, United Nations Global Market Place Vendor ineligibility or any other Donor Sanction List; and/or</li> <li>been the subject of an adverse judgment or award?</li> </ol> If YES, provide details, including date of reinstatement, if applicable. (If proponent is currently on any relevant sanctions list this should be disclosed in Question 8 of the Mandatory Requirements/Pre-Qualification Criteria above and is grounds for immediate rejection.)	Confirm Yes/No
6 It is UN Women policy to require that proponents and their sub-contractors and sub-partners observe the highest standard of ethics during the selection and execution of contracts. In this context, any action taken by a proponent, a sub-contractor or a sub-partner to influence the selection process or contract execution for undue advantage is improper. The proponent must confirm that it has reviewed and taken note of UN Women Anti-Fraud Policy (Annex B-6). The proponent must also confirm that the proponent and its sub-contractors and sub-partners have not engaged in any conduct contrary to that policy including in competing for this CFP.	Confirm Yes/No
7 Officials not to benefit: The proponent must confirm that no official of UN Women has received or will be offered any direct or indirect benefit arising from this CFP or any resulting contracts by the proponent or its sub-contractors or its sub-partners.	Confirm Yes/No
8 The proponent must confirm that the proponent is not engaged in any activity that would put it, if selected for this assignment, in a conflict of interest with UN Women.	Confirm Yes/No
9 The proponent must confirm that the proponent, its sub-partners or sub-contractors have not been associated, or involved in any way, directly or indirectly, with the preparation of the design, terms of references and/or other documents used as a part of this CFP.	Confirm Yes/No
10 UN Women policy restricts organizations from participating in a CFP or receiving UN Women contracts if a UN Women personnel or their immediate family are an owner, officer, partner or board member or in which the personnel or their immediate family has a financial interest in the organization. The proponent must confirm that no UN Women personnel or their immediate family are an owner, officer, partner or board member or have a financial interest in either the proponent, or its sub-partners or its sub-contractors.	Confirm Yes/No

## Proponent's Eligibility Confirmation and Information

- Proponent completes and responses Yes or No

## Component 1- Organizational Capacity and Commitment (Max 1.5 pages)

- What kind of organization and its main purpose.
- Who it serves (e.g. women, youth, indigenous peoples).
- How it works (gender-sensitive, rights-based) and years of experience.
- Capacity and Technical, management, and financial systems in place.
- SEA Prevention policies, reporting, training, and background checks.

# Annex B2: Proposal Submission Guideline

## Component 2- Expected Results and Indicators (max 1.5 pages)

Show clear understanding of UN Women's ToR and what the proposal aims to achieve.

- Problem Statement, key challenges to be addressed.
- Expected Results. Concrete, measurable outputs and changes by the end of the project.
- Indicators: Proposed measurable indicators for monitoring and evaluation.

## Component 3- Description of the Technical Approach and Activities (max 2.5 pages)

- Activity descriptions should be as specific as necessary, identifying **what** will be done, **who** will do it, **when it** will be done and **where** it will be done.

### Component 4- Implementation Plan (max 1.5 pages)

Project No:		Project Name: xxxx																	
Name of proponent organization:		xxxxxx																	
Brief description of project		xxxxxxx																	
Project start and end dates:		18 months																	
Brief description of specific results (e.g., outputs) with corresponding indicators, baselines and targets. Repeat for each result.		<p>Outcome 4 Pacific Partnership. Outcome 4: Women's rights groups, autonomous social movements and relevant CSOs, including those representing youth and groups facing multiple and intersecting forms of discrimination/marginalization, influence and advance progress on GE, women's empowerment and EVAWG.</p> <p>Output 4.1: Women's rights organizations, feminist movements and civil society networks, especially those representing groups facing multiple forms of discrimination, are supported to advocate at regional and global levels for accountability and transformative action on efforts to EVAWG.</p> <p>Indicators: xxx</p>																	
List the activities necessary to produce the results and indicate who is responsible for each activity		Duration of Activity in Months (or Quarters) Year 1 :2026												Year 2: 2027					
Activity	Responsible	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
1.1 xxxx	xxxx																		
1.2 xxx	xxxx																		
1.3 xxx																			
1.4																			

# Annex B2: Proposal Submission Guideline

## Component 5- Monitoring and Evaluation Plan (max. 1page)

- Explanation of the plan for monitoring and evaluating the activities.

Key elements are:

- how the performance of the activities will be tracked in terms of achievement in the Implementation Plan;
- how any mid-course correction and adjustment of the design and plans will be facilitated on the basis of feedback received; and
- how the participation of community members in the monitoring and evaluation processes will be achieved.

## Component 5: Risks to Successful Implementation (1 page) .

- Identify and list any major risk factors
- Describe how such risks are to be mitigated/ mitigation measures
- Include the key assumptions on which the activity plan is based on.
- Attach a risk register to capture the above risk factors and risk mitigation measures.

# Annex B2: Proposal Submission Guideline

## Component 6: Results-Based Budget (max. 1.5 pages)

Depending on the results to be delivered, following suggestive thresholds could be followed for costs:

- maximum for personnel related costs on a proposal - 20% of programming costs;
- between 3-5% for audits (to be retained by UN Women for Responsible Party audits);
- 3% for monitoring and evaluation; and
- up to 7%– support costs (admin overheads etc.)

PPEVAWG Outcome: Women's rights groups, autonomous social movements and relevant CSOs, including those representing youth and groups facing multiple and intersecting forms of discrimination/marginalization, influence and advance progress on GE, women's empowerment and EVAWG.								
OUTPUT	Activities	2026				2027		Total Budget (currency)
		Q1	Q2	Q3	Q4	Q1	Q2	
Output 1.1 XXX	Activity 1.1.1 xxxx							
	Activity 1.1.2: xxxxx							
	Activity 1.1.3:							
Output total 1.1 Total								
Output 1.2 XXX	1.2.1							
Output total 1.3 Total								
Direct project management costs	Personnel							
	Office rent							
	Operating expenses & utilities							
	Equipment (IT Equipment)							
	Communication & internet costs (Support purchase of recharge top up for each Officer Commanding Station on each outer islands for monthly data entry and data analysis)							
	Internet Costs							
	Bank charges							
	Project implementation support costs (Admin, Fin, HR, executive leadership - pro-rated contribution)							
	M&E and audit costs							
DPMC total								
Total Direct Project Costs								
Support costs (7%)	Indirect costs							
GRAND TOTAL								

# Annex B2: Proposal Submission Guideline

## Component 6: Final Statement

I, (Name) \_\_\_\_\_ certify that I am (Position) \_\_\_\_\_ of (Name of Organization) \_\_\_\_\_; that by signing this proposal for and on behalf of (Name of Organization) \_\_\_\_\_, I am certifying that all information contained herein is accurate and truthful and that the signing of this proposal is within the scope of my powers.

I, by signing this proposal, commit to be bound by this proposal for carrying out the range of services as specified in the CFP package and respecting the terms and conditions stated in the UN Women template Partner Agreement.

\_\_\_\_\_

(Seal)

(Signature)

(Printed Name and Title)

(Date)

# Annex B3: Format of Resume for Proposed Personnel

Name of personnel: \_\_\_\_\_

Title: \_\_\_\_\_

Years with CSO: \_\_\_\_\_ Nationality: \_\_\_\_\_

## Education/Qualifications:

*Summarize college/university and other specialized education of personnel member, giving names of schools, dates attended, and degrees-professional qualifications obtained.*

## Employment Record/Experience

*Starting with present position, list in reverse order, every employment held:*

*For all positions held by personnel member since graduation: List each position and provide dates, names of employing organization, title of position held and location of employment.*

*For experience in last five years: Detail the type of activities performed, degree of responsibilities, location of assignments and any other information or professional experience considered pertinent for this assignment.*

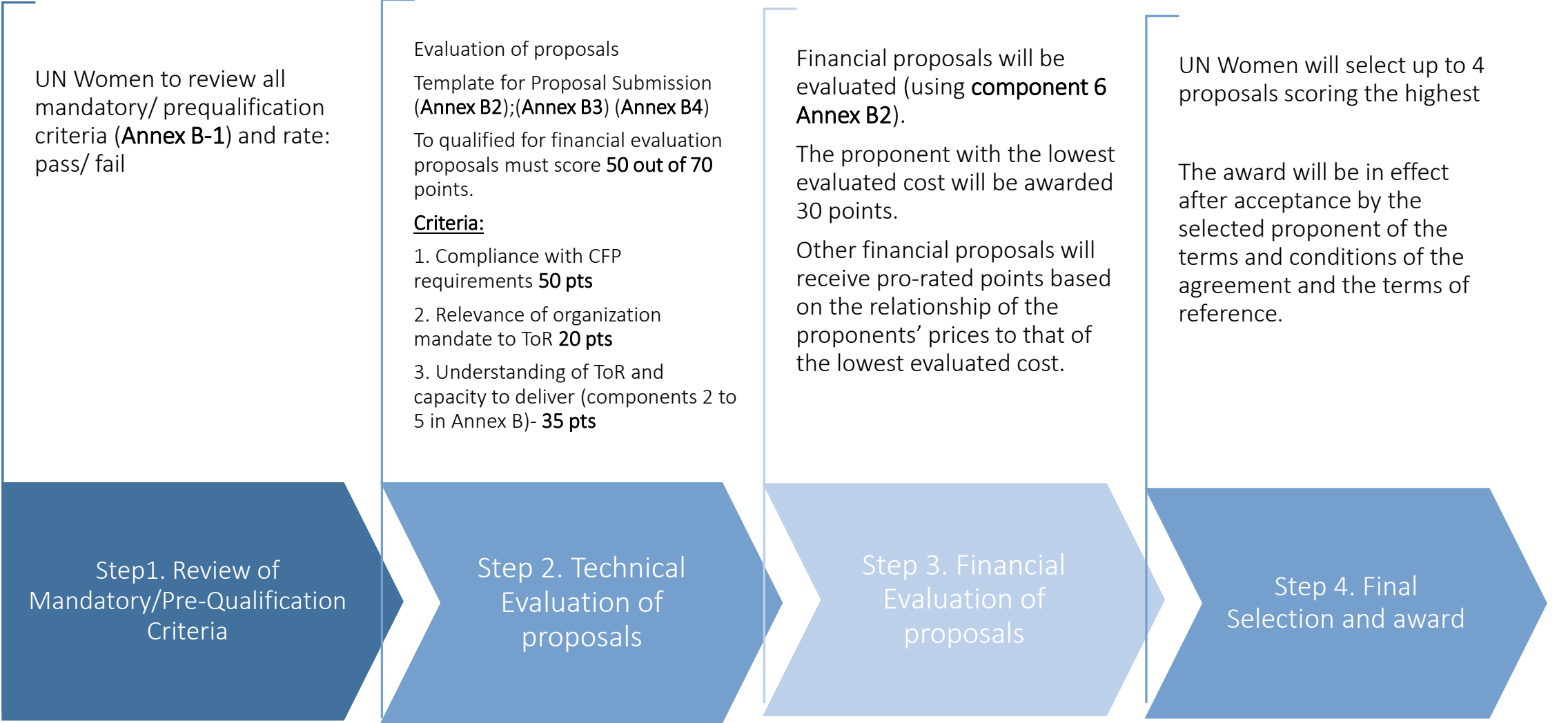
## References

*Provide names and addresses for two (2) references.*

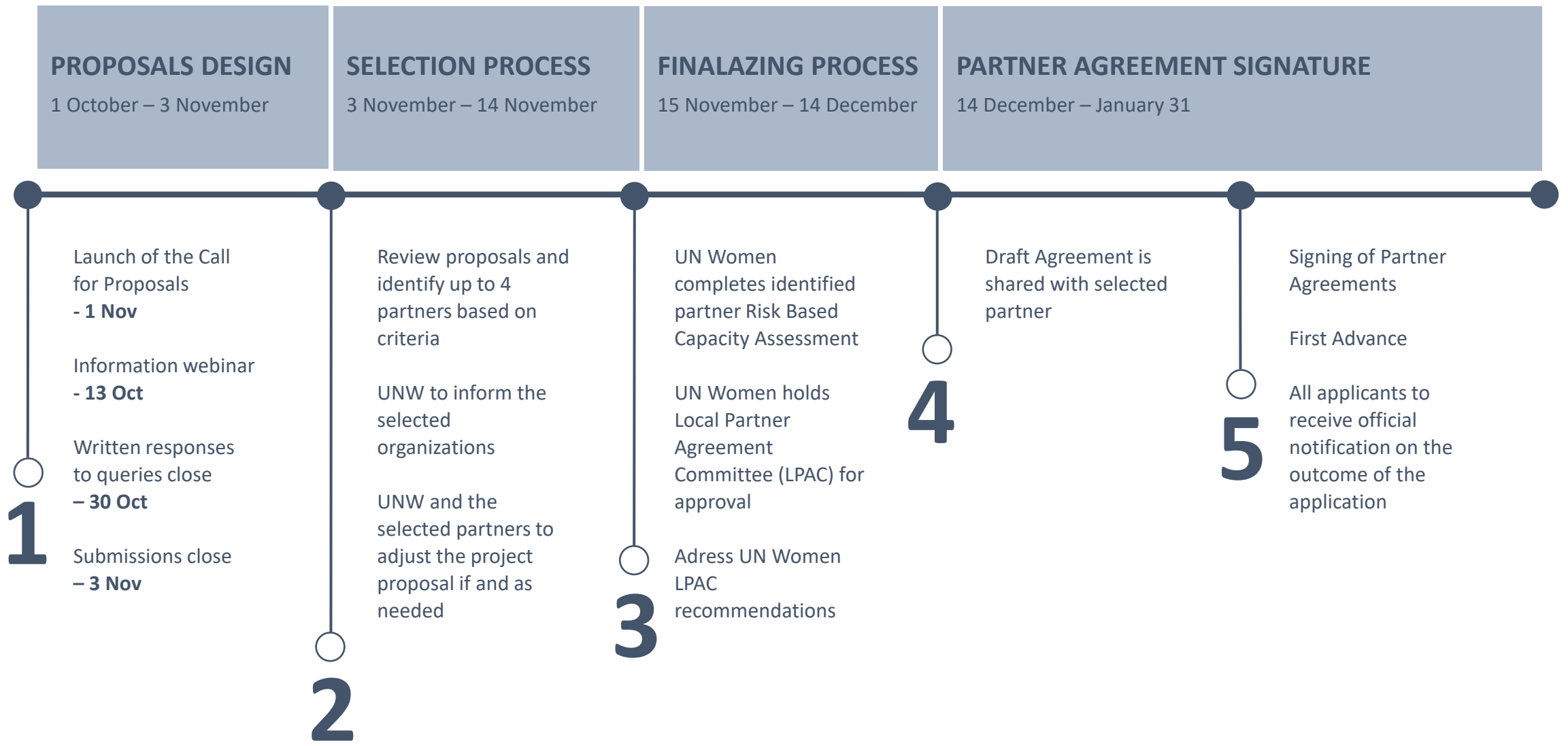
# Annex B4: Capacity Assessment Minimum Documents

Document	Mandatory / Optional
<b>Governance, Management and Technical</b>	
Organization's legal registration documentation	Mandatory
Rules of governance of the organization	Mandatory
Organigram of the organization	Mandatory
List of key management at organization	Mandatory
CVs of key personnel of organization who are proposed for the engagement with UN Women	Mandatory
Details of organization's anti-fraud policy framework (which shall be consistent with UN Women's anti-fraud policy)	Mandatory
Details of organization's PSEA policy framework	Optional
Documentation evidencing training offered by organization to its employees and associated personnel on prevention and response to SEA.	Mandatory
Organization's policy and procedure documents in respect to grant-making (if grant-making activities are included in CFP)	No grant making allowed for this call
Organization's policy and procedure for selecting partners (if sub-partner/s are going to be used)	
<b>Administration and Finance</b>	
Administrative and financial rules of the organization	Mandatory
Details of the organization's internal control framework	Mandatory
Audited statements of the organization during last 3 years	Mandatory
List of banks with which organizational bank accounts are held	Mandatory
Name of external auditors of organization	Optional
<b>Procurement</b>	
Organization's procurement policy/manual	Mandatory
Templates of the solicitation documents for procurement of goods/services, request for proposal used by organization	Mandatory
List of main suppliers/vendors of organization and copies of their contract(s) including evidence of selection processes	Mandatory
<b>Client Relationship</b>	
List of main clients/donors of organization	Mandatory
Two references for organization	Mandatory
Past reports to clients/donors of organization for last 3 years	Mandatory

# Selection Criteria



# Timeline





# THANK YOU





Q&A

